

**Minutes of Westhall Parish Council
as Trustees of Recreation Ground - Allotments
Monday 14th November 2022 at 7.30pm Westhall Village Hall**

Councillors Present: Mr C Punt (as Chairman), Mr C Baker, Mrs L McTaggart, Mrs L Brown, Mr P Langford, Mr S Darch, Mrs M Rogers and Mrs A Donnachie (Clerk)

Apologies: None

In Attendance: East Suffolk Councillor Tony Goldson and Members of the public

- 1 **Receipt of allotment rents:** Most rents received. *Action: Clerk to chase those outstanding*
- 2 **Current Vacancies:** 2 full plots and 1 half plot at Locks Road site. It had been agreed by all Trustees and the plot holders of Mill Common and Cox Common several years ago and minuted that should anyone wish to rent a plot in any of the 'sole rented' areas of allotments and none were available elsewhere a plot should be relinquished when any crop had been harvested. This was noted and minuted.
Action: Clerk to advertise vacancies.
- 3 **Financial Accounts of the Recreation Grounds Charity:** Bank Reconciliation as at 28th October 2022 is £749.85.
- 4 **End of Season Allotment Inspections carried out 13th October 2022:** A detailed and thorough inspection was carried out by Cllr McTaggart and Cllr Rogers. This highlighted only a few minor concerns and the clerk will contact plot holders concerned. Otherwise, all plots were in good order.
- 5 **Appointment of Allotment Officers:** Cllr McTaggart & Cllr Rogers proposed and appointed by Trustees. Site inspections to be carried out twice a year.
Action: Clerk to forward site layouts and site rules to Allotment Officers.
- 6 **Any Other Business:**
 - 6a **Rat Infestation/Dead Rats:** As reported by a plot holder at Locks Road. Possible use of poison but not confirmed. *Clerk to write to all plot holders asking that they inform the Trustees and other plot holders before putting down rat poison.*
 - 6b **Dogs on Allotment Site:** Plot holders who bring their dogs onto sites to ensure that they do not cause a nuisance to others.
- 7 **Next Allotment meeting - 7.30pm Monday 13th November 2023.**

Our thanks extended to all plot holders.

Thanks also to Bob McTaggart and Shaun Darch for keeping hedges and pathways cut and tidy.