

**Minutes of Westhall Parish Council
as Trustees of Recreation Ground - Allotments
Monday 13th November 2023 at 7.30pm Westhall Village Hall**

Councillors Present: Mr S Darch (as Chairman), Mr C Baker, Mrs L McTaggart, Mrs M Rogers, Mr J Lickman and Mrs A Donnachie (Clerk)

Apologies: Cllr P Langford

In Attendance: Members of the Public/Plot Holders

- 1 **Receipt of allotment rents:** Most rents received by bank transfer which has worked well. Remainder of rents received in cash at meeting.
- 2 **Current Vacancies:** 2 half plots at Locks Road and 5 half plots at Cox Common.
Action: Clerk to advertise vacancies.
- 3 **Financial Accounts of Pleasure Grounds, Car Park & Allotments Charity to 27/10/23:** The Bank Reconciliation to 27/10/23 was £743.29. Receipts for this period came from allotment rents and 2 donations from the public.
- 4 **End of Season Allotment Inspection Report:** Full report on our website Inclement weather giving rise to waterlogged areas has affected all the sites preventing grass cutting and general weeding around the sites. However, there were no major issues found on site visits. Mr Ed Self has volunteered to cut the grass and hedges at Locks Road and we very much appreciate his help. Cllr Rogers suggested that we look into ditch maintenance works to help reduce water leaching into plots. *Action: Cllr Darch will look into this.*
- 5 **Appointment of Allotment Officers:** Cllr McTaggart & Cllr Rogers proposed and appointed by Trustees. Site inspections to be carried out twice a year.
Action: Clerk to forward current site vacancies to Allotment Officers.
- 6 **Any Other Business:** None.
- 7 **Next Allotment meeting - 7.30pm Monday 11th November 2024.**

Thank you to all our plot holders for their hard work this season.

Our thanks also to Shaun Darch for his continued efforts to maintain our 3 sites.