

**Minutes of the Annual General Meeting
of Westhall Parish Council
Monday 17th May 2021 at 7.45 pm Westhall Village Hall**

Councillors Present: Mr P Langford (as Chairman), Mr J Lickman, Mr C Baker,
Mrs L McTaggart, Mrs L Brown, Mr C Punt,

In Attendance: None

- 1 **Appointment of Chairman:** Councillors elected Chris Punt as Chair and signed the Declaration of Acceptance of Office. Cllr Punt thanked the previous Chair for his hard work and ability to get Council matters resolved.
- 2 **Apologies and acknowledgment of absences:** Cllr S Self & Mrs A Donnachie-Clerk. Clerk to ensure that new County Councillor Annette Dunning and District Councillor Tony Goldson are invited to next meeting.
- 3 **Declarations of pecuniary and non-pecuniary interests:** None. *Action: Cllr Punt to investigate non-pecuniary interests and how this may impact discussions about the Locks Road housing development.*
- 4 **Minutes of previous meeting:** Resolution passed minutes of Westhall Parish Council meeting held on 8th March 2021 are correct record.
- 5 **Chairman and Clerk's report on progress of actions from previous meeting(s):** All actions completed /designated to other Agenda items below, but following noted:
- 5a **Item 4 (09/9/19) Noticeboards:** The front noticeboard requires some maintenance. *Action: Now that lockdown restrictions have been eased Cllr Lickman will carry out repairs.*
- 5b **Item 13b (14/09/20): Missing dog loo bin Cox Common:** Replacement bin beside Paradise Farm to be installed once supply received. *Action: Cllr Lickman to monitor.*
- 5c **Item 9 (14/09/20) Bus Shelter Repairs:** Part of the wood structure has rotted. *Action: Repairs to be undertaken by Cllr Lickman now lockdown restrictions have been eased.*
- 5d **Item 6 (08/03/21) Progress on Internal Audit implementation plan:** Delayed until next meeting in June.
- 5e **Item 8 (08/03/21) Memorial to Tony Whatling:** Bench with commemorative plaque and tree installed by Cllrs Langford and Lickman in Pleasure Ground. Dedication to be arranged by Cllr Punt to tie into Racehorse availability and arrange for media coverage (HCN or Beccles and Bungay Journal). Tony's relative and work colleagues to be invited. *Actions: Cllr Punt*
- 6 **Finance**
- 6a **Approval of bank reconciliation to 30th April 2021:** Approved.
- 6b **Approval for Online payments or cheques signed and for signature since last meeting:** Online BACS payments approved to: Clerk/RFO £217.00 Apr & May 2021 (Salary + Office Allowance); £189.69 for SALC annual subscription; £66.24 to L&S for strimmer repairs; £75.00 Cottage Garden Services for grass cutting (will be paid from Recreation Ground Account. Cllr Brown is now registered to authorise online payments.
- 7 **Planning:** Public Access Link: <https://publicaccess.eastsuffolk.gov.uk/online-applications>
New Applications:
DC/21/1152/FUL Silver Birches, Bacon's Green Road – Erection of a single storey cart lodge/carport: Application permitted.
DC/21/0189/FUL Sunnyside Farm – Camp Site: Awaiting East Suffolk Council decision.
DC/21/1838/FUL Maytime Cottage, Locks Road – erection of single storey, 2 bay cart lodge: No objections.
DC/21/2102/FUL Becks End Farm, School Road – Erection of single storey extension: No objections.
- 8 **Quiet Lanes Suffolk:** Suffolk initiative with Suffolk County and East Suffolk Councils promoting better access to the countryside for other road users (horse riders, cyclist and

walkers). Parish and Town Councils asked to identify single-lane routes for designation as Quiet Lanes to promote wellbeing and exercise. Designation does not restrict motor vehicles or the speed limit on the particular route, but hopefully draws drivers' attention to other road users. Twenty-one routes designated in Wave 1 in Suffolk. Westhall is proposing to designate two routes in Wave 2. First route follows National Cycle Route 1 along Butts Road and the second along Wangford Road through the village onto School Lane and The Danger past the Old Rectory before ending at A145 London Road. Cllr Lickman provided packs for each Councillor to undertake leaflet drop on Monday 24th May to ensure that details of the proposals and how to make a representation are available to all Westhall residents. **Action: Clerk to place details on noticeboard and upload document to parish website.**

- 9 **Correspondence received:** None
- 10 **Reports from other Organisations:** None
- 12 **Any Items of Information:** None
- 13 **Meetings for 2021:** 7.30 pm Monday: 14th June; 12th July; 13th September and 8th November + Annual Allotments Meeting.

Meeting closed at 9 pm



C PUNT