

**Westhall Parish Council Meeting  
At Westhall Village Hall  
Monday 8<sup>th</sup> March 2021 at 7.30 pm**

**MEETING TO BE HELD BY ZOOM VIDEO CONFERENCE**

Councils are unable to meet in person during the COVID emergency but can meet via video conference in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

**AGENDA**

1. Apologies and approval of absences.
2. To receive declarations of pecuniary, non-pecuniary interests and consider requests for dispensations.
3. Resolution that minutes of meeting on 14<sup>th</sup> December 2020 are correct record.
4. Chairman and Clerk's report on progress of actions from last meeting(s).
5. **Finance:**
  - a. Precept Application 2021/22 - Update
  - b. Financial report by RFO – Bank Reconciliation Westhall Parish Council Accounts and Recreation Ground Accounts.
  - c. Approval of online payments or cheques signed and for signature since last meeting – Update on move to online payments.
  - d. Preparation for end of year accounts, budget and internal audit.
6. **Progress on Internal Implementation Plan** – updating of governance documents to comply with current recommended standards.
7. **Planning: Public Access Link** <https://publicaccess.eastsuffolk.gov.uk/online-applications>
  - a. **New Applications:** (for information only)
    - DC/20/5095/FUL Primroses, Bacons Green Road - Single storey extension to replace existing conservatory. Deadline for comments was 12/01/20.
    - DC/21/0242/FUL School Farm, The Causeway – 2-storey side and rear extension. Deadline for comments was 29/12/20.
    - DC/21/0189/FUL The Shippen at Sunnyside Farm – Change of use to campsite
  - b. Update on Previous Applications
8. Memorial bench to Tony Whatling of Tony's Village Store.
9. Quiet Lanes Suffolk
10. Allotments – Vacancies and inspections
11. Any items of information: Local Elections May 6<sup>th</sup> & 2021 Census – March 21<sup>st</sup>.
12. News items for HCN and other media
13. Meetings for 2021: 7.30pm 10<sup>th</sup> May (AGM & Annual Parish Meeting); 12<sup>th</sup> July; 13<sup>th</sup> September and 8<sup>th</sup> November (+ Annual Allotments Meeting).  
*(All subject to change due to Covid-19 government guidelines)*

*Members of the public and press who wish to attend should contact the Parish Clerk by no later than 5pm on the day of the meeting at [parishclerkwesthall@gmail.com](mailto:parishclerkwesthall@gmail.com). You will be provided with access details and link to the Zoom website. Papers relating to agenda along with our Process for the Public Accessing Online Meetings can be viewed on our website [www.westhall.onesuffolk.net](http://www.westhall.onesuffolk.net). Attendees are asked to note that this meeting will be recorded.*

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Date: 02/03/2021